

## RESTRICTED

9 December 1946

MEMORANDUM TO: Chief, Interdepartmental Coordinating and  
Planning Staff

SUBJECT : CIG Administrative Order No. \_\_\_\_ (Attached)

1. The procedure set-up in the memorandum attached is concurred in in principle. It is believed, however, that the program should be undertaken gradually in accordance with the capabilities of CIG (particularly ORE) to conduct the subject briefings.

2. It is believed also that the functions allotted to Collection Branch of OCD in paragraphs 3 and 4 should be allotted to the Presentation Division of Intelligence Staff, ORE, in the interest of efficiency and control. Since the briefings will be held in the Situation Room and most of the material will have to be prepared by the Presentation Division, the Chief of that Division should coordinate the program and be charged specifically with these functions outlined for Collection Branch, OCD.

3. The cases of Chiefs of Missions and General and Flag Officers should not be too strictly circumscribed by formal procedure. Their indoctrination, if undertaken, will depend upon their personal convenience and desires, and will in most cases probably be of very general nature.

4. For the time being, briefings of Foreign Service Officers may be restricted to Classes I and II, exception being made for other special cases.

J. KLANE HIDDLE  
Assistant Director  
Reports and Estimates

(attachment)

Distribution:  
Assistant Director (2)  
Presentation Division  
Planning Staff

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